

**Rani Birla Girls' College**  
**38, Shakespeare Sarani, Kolkata- 700017**

No. 32/NOTICE/PRIN/2024

Date: 02.02.2024

Notice

Career Counselling and Placement Cell

This is to notify that **Landmark Group Supply Chain UAE** will be conducting a **campus interview** at Rani Birla Girls' College campus, Kolkata **on 22<sup>nd</sup> February, 2024** for potential recruitment opportunities in the Quality Department.

Eligible ex-students of Rani Birla Girls' College are requested to check the Annexure attached herewith for further details in this regard and contact Dr. Sunanda Mitra Roy, Head of the Department of Fashion & Apparel Designing for any further query.

Applicants must submit their detailed profile/resume' to Dr. Sunanda Mitra Roy by 15<sup>th</sup> February, 2024.

*Saxmila Paul.*

Convener

*S Bhattacharyya.*

Principal

PRINCIPAL  
**RANI BIRLA GIRLS' COLLEGE**  
**38, SHAKESPEARE SARANI**  
**KOLKATA - 700017**

## Annexure

- **Position Title:** Assistant Quality
- **Job Family:** Quality & Compliance
- **Department:** Supply Chain - Quality
- **Base Location:** Dubai- United Arab Emirates
- **Position objectives:** To ensure that product sending to other territories/Regions is compiled with necessary approvals & Shipment Conformity also work very closely with Regional Teams, different DC teams, Documentation teams, Concept QC & other Stakeholders (External parties) to ensure timely approvals. Supports to maintain MIS performance reports.

### **Variable:**

- Candidate will be provided with initial 14 Nights of Hotel accommodation & transportation and once their Visa formalities are over they have to look their own accommodation/transportation.
- Annual/Monthly Incentives as per eligibility
- 26 Working days Paid leave/year
- 6 Working days with one weekly off (Per week)
- Return Ticket Allowance for the nearest international Airport as per Passport once in 2 years.
- Medical /Insurance coverage for Self.

### **Key Responsibilities: Compliance / Business Assurance**

- Work closely with Multiple Stakeholders to understand the Group's policy related to product compliance, quality standards, group nomination guidelines, and quality agency engagement policies.
- Participate and/or monitor Concept Performance through MIS & share insights to Concerned for improvement.
- Implementation of product Quality and product Compliance, for all brands across all concepts of Landmark Group.
- Publish monthly status report for all stake holders.
- Publish quarterly compliance performance report for management.
- Monitoring lead time for inspection, SCoC issuance & Work with concerned agency to streamline the shipment process with reduced Leadtime.
- Monitor product labeling, packaging, and classification to ensure product compliance & governance.
- Random product inspections to check required Approvals like ESMA etc.
  
- Able to handle product registration of all kinds of products across all Concepts of Landmark group.

- Work with Corporate Quality, logistics, supply chain, Sourcing, Concept Quality departments & external labs & agencies to achieve the overall organizational objectives.

**Basic Qualification:** Diploma in Textile Engineering, Basic knowledge of Microsoft applications.

**Experience:** Minimum 0-1 years of experience.

- **Salary:** AED 4000/ -

**P.S.** All Shortlisted Candidate should **have Valid Passport**